



WELWYN HATFIELD

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Please ask for:
Graham Seal

24 May 2018

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 5 June 2018 at 7.30pm in the Council Chamber, Campus East, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Corporate Director
Public Protection, Planning and Governance

AGENDA **PART 1**

1. **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

To note that Councillor M.Perkins as Leader of the Council is appointed Chairman of the Cabinet and Councillor T.Kingsbury, as Deputy Leader, Vice-Chairman.

2. **APOLOGIES**

3. **PUBLIC QUESTION TIME AND PETITIONS**

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

4. MINUTES

To confirm as a correct record the Minutes of the meeting held on 3 April 2018 (previously circulated).

5. ACTIONS STATUS REPORT (Pages 7 - 8)

Report of the Corporate Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

6. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 16

7. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

8. ITEMS RELATING TO THE BUDGET AND POLICY FRAMEWORK FOR RECOMMENDATION TO THE COUNCIL

To consider the following items:-

- (a) Food Safety Service Plan 2018/19 (Forward Plan Reference FP853)
(Pages 9 - 30)

Recommendation from the meeting of the Environment Overview and Scrutiny Committee on 26 March 2018 on adoption of the Plan for the Borough as required by the Food Standards Agency.

- (b) Corporate Enforcement Policy (Forward Plan Reference FP855)
(Pages 31 - 64)

Recommendation from the meeting of the Environment Overview and Scrutiny Committee on 26 March 2018 on approval of the Policy covering the enforcement work of a number of Council teams.

9. ITEMS REQUIRING KEY DECISION

To consider the following items for decision in the current Forward Plan:-

- (a) Revenue Budget Outturn Report for the Financial Year 2017/18 (Forward Plan Reference FP864) (Pages 65 - 84)

Report of the Corporate Director (Resources, Environment and Cultural Services) presenting the revenue outturn for the financial year 2017/18 and summarising main variances for both the General Fund and Housing Revenue Account Services.

(b) 2017/18 Capital Outturn and Funding Position (Forward Plan Reference FP864) (Pages 85 - 96)

Report of the Corporate Director (Resources, Environment and Cultural Services) giving a summary of the capital outturn for 2017/18 including expenditure and associated funding.

10. TREASURY MANAGEMENT ANNUAL REPORT 2017/18 (Pages 97 - 106)

Report of the Corporate Director (Resources, Environment and Cultural Services) reviewing treasury management activity and prudential indicators for the 2017/18 financial year.

11. RE-PROCUREMENT OF PEST CONTROL CONTRACT (Pages 107 - 112)

Report of the Corporate Director (Public Protection, Planning and Governance) on the arrangements for the re-procurement of this contract.

12. HATFIELD BIKE HIRE SCHEME (Pages 113 - 118)

Report of the Corporate Director (Public Protection, Planning and Governance) on support for the Hatfield Renewal Partnership in the trial of a bike hire scheme for Hatfield.

13. COUNCIL'S ACHIEVEMENT LIST - JANUARY TO MARCH 2018 (Pages 119 - 124)

Report of the Corporate Director (Resources, Environment and Cultural Services) summarising key achievements and service improvements for the last quarter of 2017/18.

14. APPOINTMENT OF CABINET PANELS, COMMITTEES AND BOARDS 2018/19 (Pages 125 - 130)

To appoint Cabinet Panels, Committees and Boards for 2018/19 as set out in Appendix A.

15. APPOINTMENT OF REPRESENTATIVES ON EXECUTIVE OUTSIDE BODIES 2018/19 (Pages 131 - 132)

To appoint representatives to executive outside bodies for 2018/19 as set out in Appendix B.

There are more nominations than places for representatives on the Hertfordshire Arts Partnership (List No 1(2)), Hertfordshire Police and Crime Panel (List No 5) and the Hertfordshire Armed Forces Community Covenant Board (List No 6). It is for the Cabinet to decide on these appointments.

16. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

17. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for items 18, 19 and 20 (if any) on the grounds that they involve the likely disclosure of confidential or exempt information as defined in Section 100A(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

18. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature for decision in the current Forward Plan:-

- (a) Award of Agency Staff Contracts (Forward Plan Reference FP851)
(Pages 133 - 142)

Exempt report of the Corporate Director (Public Protection, Planning and Governance) on the admission of companies to the framework for the award of these contracts.

- (b) Award of Contract for External Redecorations and Repairs to Hazel Grove House, Hatfield (Forward Plan Reference FP858) (Pages 143 - 146)

Exempt report of the Corporate Director (Housing and Communities) on the procurement process and award of contract for external redecorations and repairs to Hazel Grove House, Hatfield.

19. PRIVATE SECTOR ADAPTATIONS CONTRACT - AGREEMENT OF PROCUREMENT ARRANGEMENTS (FORWARD PLAN REFERENCE FP846) (Pages 147 - 156)

Exempt recommendation from the meeting of the Cabinet Housing Panel on 16 April 2018 on procurement options for the future delivery of Disabled Facilities Grants.

20. STANBOROUGH PARK NORTH DEVELOPMENT (Pages 157 - 180)

Exempt report of the Corporate Director (Resources, Environment and Cultural Services) on proposals for the re-development of the site.

21. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors M.Perkins (Chairman) T.Mitchinson
T.Kingsbury (Vice-Chairman) B.Sarson
D.Bell F.Thomson
S.Boulton

Corporate Management Team
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Graham Seal, Governance Services on 01707 357444 or email – democracy@welhat.gov.uk / g.seal@welhat.gov.uk